## UNITED STATES DISTRICT COURT

for the
District of
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)

## SUMMONS IN A CIVIL ACTION

To: (Defendant's name and address)

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

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	STATEODISTA	
		CLERK OF COURT
Date:		/s/ Randall Lohan
	*	Signature of Clerk or Deputy Clerk

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (no	ame of individual and title, if an	ny)				
was rec	ceived by me on (date)		<u> </u>				
	☐ I personally served	d the summons on the ind	ividual at (place)				
			on (date)	; or			
	☐ I left the summons	s at the individual's reside	ence or usual place of abode with (name)				
	on (date), a person of suitable age and discretion who resides there,  on (date), and mailed a copy to the individual's last known address; or						
	☐ I served the summ	ons on (name of individual)		, who is			
	designated by law to accept service of process on behalf of (name of organization)						
	_		on (date)	; or			
	☐ I returned the sum	e	; or				
	☐ Other (specify):						
	My fees are \$	for travel and \$	for services, for a total of \$				
	I declare under penal	ty of perjury that this info	ormation is true.				
Date:							
		_	Server's signature				
		_	Printed name and title				
		_	Server's address				

Additional information regarding attempted service, etc: